



State Planning Commission Madhya Pradesh

No./ 903/SPC/19

Bhopal, Date

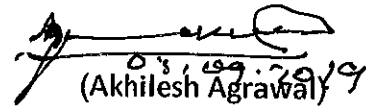
31/9/19

TO ALL PROSPECT BIDDERS

Subject: Clarification on Pre Bid queries in reference to RFP for "SELECTION OF THE CONSULTING AGENCIES FOR PROVIDING TECHNICAL SUPPORT IN POLICY AND REGULATORY ADVISORY FOR ECONOMIC DEVELOPMENT".

Subsequent to the pre-bid meeting held on 19th Aug 2019, the suggestions given by various prospective bidders were considered and following amendments and clarifications are being made which are attached here with.

Please note these amendments shall take precedence over the provisions of originally issued RFP document


(Akhilesh Agrawal)

Advisor
State Planning Commission

Pre-Bid Queries Responses

On

“SELECTION OF CONSULTING AGENCIES FOR PROVIDING TECHNICAL SUPPORT IN POLICY AND REGULATORY ADVISORY FOR ECONOMIC DEVELOPMENT”

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment In Clause or Clarification
1	Page No. 20	3.2 Short-listing of Applicants	<p>Short-listing of Applicants Of the Applicants ranked as aforesaid, all the applicants scoring more than 70 marks shall be pre-qualified and short-listed for financial evaluation in the second stage. However, if the number of such pre- qualified Applicants is less than two, the Authority may, in its sole discretion, pre-qualify the Applicant(s) whose technical score is less than 70 (seventy) points even if such Applicant(s) do(es) not qualify in terms of Clause 3.1.1; provided that in such an event, the total number of pre- qualified and short- listed Applicants shall not exceed two.</p>	<p>We would request you to amend this clause so as to ensure that only technically qualified bidders who score more than 70 marks are qualified for financial evaluation stage</p>	<p>No change. It is clarified that the commission is not bound to consider proposals securing less than 70 marks in technical evaluation if the total number of qualified consultants are 2 or less. Therefore this shall remain a discretion of the commission to consider such proposals or not.</p>
2	Page No. 16	2.23 Negotiations	<p>The Selected Applicant may, if necessary, be invited for negotiations. The negotiations shall generally not be for reducing the price of the Proposal, but will be for re-confirming the obligations of the Consultant under this RFP. Issues such as deployment of Key Personnel, understanding of the RFP, methodology and quality of the work plan shall be discussed during negotiations. In case the Selected Applicant fails to reconfirm its commitment, the Authority reserves the right to designate the next ranked Applicant as the Selected Applicant and invite it for negotiations.</p>	<p>It is requested to clarify if the next applicant is invited for negotiation then at what financial value the project would be awarded to them</p>	<p>The negotiations is not done to negotiate the financial offer.</p>



S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
3	Page No. 25	Schedule-Terms of Reference	B. Long term action plan Design and develop a robust monitoring system especially for tracking and monitoring the status of the projects to measure the achievement of long- term targets.	We understand that if any IT system is to be developed for this task then it will be taken care by MPSPC. The bidder will only assist in the development on the monitoring system by providing the requirements Request clarification on the same	It is clarified that if any IT system is required to be developed, the cost thereof shall be borne by MPSPC.
4	Page No.27	Schedule-Terms of Reference (TOR)	All the reports are required to be submitted in hard copy in triplicate	It is suggested that one Hard copy and Soft copy of deliverables should be taken instead of triplicate copies	Agreed.
5	Page No. 4	2.1.5. Key Personnel	S.no Key Personnel 1 Team Leader 2 Subject Matter Expert - Economic Development 3 SME – Infrastructure 4 SME – Agriculture & allied services 5 SME – Education 6 SME – Healthcare 7 SME – Women & Child Development Total 7 resources	It is suggested to add personnel at a senior level for monitoring the project, so that there is presence of senior leadership in all important meetings and key decisions. 1 Engagement Manager 2 Team Leader 3 Subject Matter Expert - Economic Development 4 SME – Infrastructure 5 SME – Agriculture & allied services 6 SME – Education 7 SME – Healthcare 8 SME – Women & Child Development Total 8 resources	No change. It is clarified that the team leader should attend all important meetings and should be authorized to take decisions on behalf of the consulting firm.
6	Page no 4 & 5	2.1.5 Key Personnel Responsibilities	Key Personnel Responsibilities	Following amendment is suggested in the clause – Key Personnel Responsibilities - Engagement Manager She/He will lead, co- ordinate and supervise the multidisciplinary team, and act as a focal point to the authorities for any escalation throughout the duration of the	No change.

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
				<p>Consultancy She/He will be responsible for:</p> <ul style="list-style-type: none"> • Accountable leadership, providing guidance, problem solving support and leading discussions with senior stakeholders • Review of deliverables • Presence in all important meetings and key decision • Making Reviewing the progress of work against the project plan 	
7	Page no 5	2.1.5 Key Personnel Responsibilities	<p>During the period of Consultancy the above team members shall be placed in Bhopal. Selected agency shall be stationed in State Planning Commission, Vindhyachal Bhawan, Bhopal, Madhya Pradesh and work space may be provided by MPSPC.</p>	<p>We would like to suggest following amendment in the clause. "During the period of Consultancy the above team members, including team leader, shall be placed in Bhopal and 100 percent allocation of the team members should be on the given assignment only. Selected agency shall be stationed in State Planning Commission, Vindhyachal Bhawan, Bhopal, Madhya Pradesh and will work from the space provided by MPSPC. The availability of the Engagement Manager will be 40% in the project and should be based in Bhopal."</p>	No change.

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
8	Page no 9	2.2. Conditions of Eligibility of Applicants C Availability of Key Personnel:	Conditions of Eligibility for Key Personnel: Each of the Key Personnel must fulfil the Conditions of Eligibility specified below:	Following eligibility criteria is proposed for the position of "Engagement Manager" Key Personnel - Engagement Manager Educational Qualification - MBA with Project Management Certification in PMP / Prince2 Professional Experience - Min. 12 years of experience with 7 years of experience of working in Government Sector, in domain of Policy Analysis, Process Reforms and e- Governance	No change.
9	Page no 19	Evaluation of Technical Proposals	3.1.2 The scoring criteria to be used for evaluation shall be as follows	It is suggested that marking may be revised accordingly	No change.
10	4	2. Instructions to applicants	Key personnel should be on rolls of the company at the time of bid submission.	The clause can be valid once the contract is awarded to the firm. Also, it will be very difficult to ascertain that during the bid submission, the proposed resources are actually on the rolls of the firm in absence of any supporting documents asked in the bid document. Since it is a full time deployment in Bhopal, there may not be personnel who are readily available for deployment and in some cases will be required to be hired to meet the qualification / experience requirements. It is requested to kindly modify the clause as Key personnel should be on rolls of the company once the bid is awarded to the successful bidder.	Agreed. The relevant provision in clause 2.1.5 is changed as "Key personnel should be on rolls of the company once the bid is awarded to the successful bidder."

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
11	19	3. Criteria for evaluation	5 Eligible Assignments on Economic Development Advisory – (Project Size – More than INR 3 cr in last 7 years) - 2 marks for each project	<p>Request you to clarify types of projects which will be considered under Economic Development advisory. Many projects might come under economic development advisory and hence it is requested to clarify the same. Further, such projects may not be of larger duration or would not have involved large Project Management Units(PMUs) and hence it is requested that the project cost be considered as 50 lakhs or more for evaluation purpose.</p> <p>Request to modify the clause as below: "5 Eligible Assignments on Economic Development Advisory/ Project Management Consultancy for State/Central Government – (Project Size – More than INR 50 lakhs in last 7 years) - 2 marks for each project"</p>	<p>Assignments on economic development advisory may be of but not limited to the following types :</p> <ul style="list-style-type: none"> • Investment promotion projects • EODB projects • Economic development projects • Industrial development projects • Projects on fascinating private investment and improving business environment • Project on Infrastructure development in various sectors etc.
12	19	3. Criteria for evaluation	7 Eligible Assignments on Policy & regulatory Advisory and Vision Implementation– (Project Size – More than INR 1 Cr in last 7 years)	<p>Request you to clarify types of projects which will be considered under Policy and regulatory advisories. For e.g. smart city projects which involves Policy and vision implementation – will those be considered for evaluation? Similarly, projects with Police, skills, agriculture etc. departments, will have policy and regulatory advisories support and hence request to clarify the sectors for us to provide the most appropriate citations for evaluation purpose.</p> <p>Also, large scale Project Management Units (PMUs) may not be available in Economic Development, regulatory advisory and Vision Implementation</p>	<p>Assignments on Policy & regulatory Advisory and Vision Implementation may be of but not limited to the following types :</p> <ul style="list-style-type: none"> • Policy advisory / policy formulation • Process and policy reforms • Re-engineering of process in Govt. • Projects of preparing state vision document • Implementation of vision document etc. • EODB projects

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
				and hence it is requested to reduce the cost of the eligible assignments. Request to modify the clause as below: "5 Eligible Assignments on Policy & regulatory Advisory and Vision Implementation- (Project Size - More than INR 15 Lakh in last 7 years)"	
13	6	2.2. Conditions of Eligibility of Applicants	Experience of 3 Eligible general Assignments on Policy Advisory, Regulatory reforms or Vision Implementation Documents to be submitted - Letter of Award and Completion Certificate	Request to kindly consider letter of award or work order or partial completion certificate for the project experience as some of the Projects may be on-going.	No change.
14			As per the RFP clause, the bid security of INR 100000 needs to be enclosed with the proposal. The bid validity is for 120 days while a Demand Draft is valid for only 90 days.	Hope this has been considered while suggesting Demand Draft as the financial instrument.	In case the bids are not decided within 90 days the successful bidder shall get the demand draft renewed for additional period.
15	page number 6		Key personnel should be rolls of the company at the time of bid submission	We request clarification on what is meant by "rolls of the company"? Does it mean that the proposed resource has to be a permanent employee of the company? We request the clause to be reconsidered and bidders to be allowed to propose resources from the open market as well for the following reasons: The project requires multi-disciplinary competencies. Not many companies may have in-house resources on all the diverse themes, which can be deployed full time on the project. The cost of full time resources is much higher as compared to equally qualified and experienced resources	Already clarified at S.No. 10

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
				available in the open market. Thus, to ensure both higher competition and optimization of cost, we request if we are allowed to propose resources from the open market as well.	
16			Prequalification criteria – Documents to be submitted: Letter of award and completion will be required as evidence of eligible general assignments	We request if the clause is revised and ongoing projects are also considered. As evidence of them being operational, CA certificate for payments received may be considered.	No change.
17			The applicant to ensure that No key resource personnel should have attained the age of 50 years at the time of bidding	We request if this can be reconsidered. We believe that working on policy level projects is possible only after attaining a certain level of experience in the domain. Restricting the age to 50 years may limit the pool of resources that may be available to support a project of such importance. Further, the State has the policy of retiring at the age of 62 years, will this provision in the RFP not be in conflict with the same. An early clarification on the same will be helpful in finalizing the team soon.	No change in the upper age limit of key experts. However the upper age limit for the team leader is revised as 55 years. The relevant provisions in the RFP document stand modified to this extent.



S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
18			If an individual key personnel makes a false averment regarding his qualification experience or other particulars, or his commitment regarding availability of the project is not fulfilled at any stage after signing the agreement, he shall be liable to be debarred for any future assignment of the authority for a period of 5 years?	<p>We request clarity on the following: Who will be debarred, the resource or the organisation. Kindly clarify. We request of the clause can be relooked, keeping in mind the following: By experience, the period in which a bid gets evaluated is large enough for a proposed candidate to resign and engage in another organisation. Further, even a fulltime resource may get deployed on any other project during this phase, the organisation/nor the resource can be penalised for the same. This scenario is possible as currently, only full time resources are eligible to be proposed. Due to many uncontrollable reasons, poor health, secondments, personal emergencies etc. a candidate may not be available after signing of contract. Penalization in such cases may be reconsidered.</p>	It is clarified that the false averments in CV shall necessarily attract the provision. However the replacement due to poor health condition and justifiable emergencies may be considered.
19			<p>(i) All costs associated with the assignment shall be included in the financial proposal. These shall normally cover remuneration for all personnel, accommodation, airfare, equipment, printing of documents etc.</p> <p>(iv) Any field study related travel of any personnel, approved by MPSPC, shall be borne by MPSPC as per actuals. TA/DA and other such expenses undertaken for the travel can be claimed directly at MPSPC outside the above quoted costs. The entitlement of the personnel should be of the level of a Joint Director as per prevailing State Government rules.</p>	<p>We will like more clarity on project related travel. We understand that any expense for project related travel (TA/DA and incidental expenses) will be reimbursed by MPSPC. Any other travel of the resources (Fly backs to home station, organizational trainings etc) will have to be borne by the organisation. Further all printing and equipment costs have to be included in the financial proposal. Please clarify if our understanding is correct. What will be the process of approval for travel undertaken for the project</p>	No change.

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				We request that at least the criteria of an additional Director may be considered for travel.	
20			Scoring criteria S.No. 3	We request MPSPC to provide the breakup of the scoring criteria for the team leader and the subject matter experts.	No change.
21			Establish a multi-disciplinary team	We request that MPSPC considers issuing two separate tenders. One which clubs the social sector expertise (agriculture, education, healthcare, women and child development) and the other which focuses on economic and infrastructure expertise. The other option could be to consider allowing a consortium which will help augment the strength of the bidders and also allow sector specialists to advise MPSPC.	No change.
22			MPSPC reserves the right to terminate without cause this contract at anytime upon 30days prior written notice, in which case MPSPC shall reimburse the consulting firm for all reasonable costs incurred by the consulting firm prior to accepting receipt of notice.	This clause should be revised to ... all reasonable costs incurred by the consulting firm till the date of providing services.	Agreed. The relevant provision in the RFP document stands modified to this extent.
23			The consulting firm shall not be liable for any loss or damage if the failure to perform the contract arises out of force majeure.	We request if the clause is revised to: The consulting firm shall not be liable for any loss or damage if the failure to perform the contract arises out of force majeure or any circumstances beyond control of the organisation or due to a third party.	No change.

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24			Tw and Fw are weights assigned to Technical Proposal and Financial Proposal, which shall be 0.80 and 0.20.	We suggest that since the services required are common and MP itself has past precedence of securing such services, the weights assigned are revised to 0.70 for technical score and 0.30 for financial Proposal.	No change.
25			Liability - outer boundary of liability not documented	Would request that our overall liability under the engagement not exceed the fees paid to us hereunder. Also, would want it clarified that we will not be liable for indirect/consequential losses of any nature whatsoever.	Liability if any shall be decided through arbitration.
26			<p><u>2.2. Conditions of Eligibility of Applicants A.</u> <u>Financial capacity</u> <u>Pre-Qualification Criteria – Row 1</u> "For the purpose of this RFP document, a Business Entity shall mean a company registered in India under the Companies Act, 2013 or a partnership firm registered under the Limited Liability Partnership Act of 2008, and operating for the last 10 years as of March 31, 2019. Please Note: No consortium is allowed."</p> <p><u>Appendix - I Technical proposal Form 6</u> <u>2. Methodology and Work Plan</u> In case the Applicant is a consortium, it should specify how the expertise of each firm is proposed to be utilized for this assignment.</p>	Kind request to confirm whether consortium allowed or not.	Consortium not allowed. The sentence " In case the Applicant is a consortium, it should specify how the expertise of each firm is proposed to be utilized for this assignment" in Form-6 of Appendix 1 is deleted.

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
27	Page 2		<p>Page 2: Clause 1.4 Page 13 2.18.1 Bid security Bid security must be paid through Demand draft in favor of Member secretary, MP State Planning Commission as per clause no. 2.18.</p> <p>The Applicant shall furnish as part of its Proposal, a bid security of INR. 1,00,000 (One lakh) in the form of a Demand Draft issued by one of the Nationalized/ Scheduled Banks</p>	<p>We request payment of bid security through Bank Guarantee. The validity of bank guarantee shall be for the duration of proposal validity.</p>	<p>Agreed. The bid security may be furnished in the form of Bank guarantee valid for the period of bid validity.</p>
28			<p><u>2.2. Conditions of Eligibility of Applicants A. Financial capacity</u> <u>Pre-Qualification Criteria – Row 2</u> The agency should have Avg. Annual turnover from Consulting Business in India of more than INR 100 crores for the last three Financial Years (FY 15-16, FY16-17, and FY17-18).</p>	<p>We request you modify this clause as to below. The agency should have Avg. Annual turnover from Consulting Business in India of more than INR 50 crores for the last three Financial Years (FY 15-16, FY16-17, and FY17-18). Also, request to exclude turnover from taxation, audit, brokerage, and facility management.</p>	<p>No change.</p>
29			<p><u>2.2. Conditions of Eligibility of Applicants B. Project Experience</u> <u>Pre-Qualification Criteria</u> Experience of 3 Eligible general Assignments on Policy Advisory, Regulatory reforms or Vision Implementation</p>	<p>It is request to consider certificate from chartered accountant for fees received as proof of completion of assignment.</p>	<p>Already clarified at S.No. 13</p>

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
30			<p><u>2.1.5. Key Personnel</u> Key personnel should be on rolls of the company at the time of bid submission.</p>	Kindly request to allow association with experts outside the firm in order to have experts with extensive experience on respective sectors on board to ensure best outputs throughout the course of the assignment.	Already clarified at S.No. 10
31			<p><u>Page 5:</u> <u>Clause 2.1.5.</u> Key Personnel During the period of Consultancy the above team members shall be placed in Bhopal. Selected agency shall be stationed in State Planning Commission, Vindhyachal Bhawan, Bhopal, Madhya Pradesh and work space may be provided by MPSPC.</p> <p>Page 11 Clause 2.14.2 No Key Personnel should have attained the age of 50 (fifty) years at the time of submitting the proposal;</p>	<p>This exercise will require senior level advisors and expertise. The experience asked for is 7 to 10 years, which does not seem commensurate to the requirements mentioned in the scope of work.</p> <p>We suggest that a small three (3) member unit be stationed in Bhopal for the duration of the assignment who will coordinate The delivery of the assignment can happen with the MPSPC.</p> <p>through periodic meetings, workshops and stakeholder consultations by senior experts.</p> <p>Such arrangement would also bring in extensive firm level experience in delivery of assignment.</p> <p>The experience of the experts be kept more than 15 years and the age limit of 50 years be removed. This will be essential for an effective Think-tank to be established at MPSPC.</p>	<p>It is clarified that all the team members shall be required to work full time in Bhopal only.</p> <p>The experience requirement of the team members is being revised and described at the end of these clarifications.</p>



S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
32			<u>Page 6:</u> <u>Clause 2.1.5</u> Key Personnel Key personnel should be on rolls of the company at the time of bid submission.	The team comprises of Economist, Infra Expert, Agriculture Expert, Education Expert, Healthcare Expert, and Women & Child Development Expert. These are very specialized requirements and in order to allow for the consulting firm to bring onboard high quality experts, it is suggested to delete the requirement for the experts to be "on rolls".	Already clarified at S.No. 13
33			<u>Page 19 Clause 3.1</u> <u>Scoring criteria</u> 1a) 5 Eligible Assignments on Economic Development Advisory – (Project Size – More than INR 3 cr in last 7 years) 2 marks for each project Max 10 marks	This criteria be revised to include assignments conducted in last 10 years with fee value of Rs. 50 lakh. Also consider ongoing assignments.	No change.
34			<u>Page 19 Clause 3.1</u> <u>Scoring criteria</u> 1b) 7 Eligible Assignments on Policy & regulatory Advisory and Vision Implementation– (Project Size – More than INR 1 Cr in last 7 years) 2 marks for each project – Max 14 marks	This criteria be revised to include assignments conducted in last 10 years with fee value of Rs. 50 lakh. Also consider ongoing assignments.	No change.



S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
35			<p><u>Page 19 Clause 3.1</u> <u>Scoring criteria</u> 1c) 5 large scale development advisory / consulting projects in MP (Project Size – More than INR 3 cr in last 7 years) 1 marks for each project - Max 6 marks</p>	<p>This criteria be revised to include assignments conducted in India and abroad. Also consider ongoing assignments. This shall allow showcase relevant experience of consultant conducted elsewhere too. It also establishes capacity of consultant to bring on board learning across the world from relevant assignment and strengthening the capacity to establish true think tank.</p>	No change.
36			Liability of consultant not provided.	<p>The RFP does not provide clause for liability of the consultant. This become very important as if the liability clause is not provided it is considered unlimited. In such case most consultant will not be able to submit proposal. It is requested to cap the liability of the consultant equal to the value of assignment fee.</p>	Already clarified at S.No. 25
37			<p><u>2.14.4.</u> If an individual Key Personnel makes a false averment regarding his qualification, experience or other particulars, or his commitment regarding availability for the Project is not fulfilled at any stage after signing of the Agreement, he shall be liable to be debarred for any future assignment of the Authority for a period of 5 (five) years.</p>	Kind request to clarify whether the debarment is limited to the individual expert and is not applicable to the firm.	Already clarified at S.No. 18. It is further clarified that the debarment shall be of the concerned resource only.
38			<p><u>1.8. Schedule of Selection Process</u> Proposal Due Date or PDD -- 9 September 2019(15:00 hrs)</p>	Kind request for extending the date of proposal due date by 15 days from the date of issuance of response to queries.	The last date of submission is extended to 24.09.2019 (1500 hrs.)



S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
39	Page 3	Section 1.8 Schedule of Selection Process	Proposal Due date -9 th Sep 2019 (15.00 Hrs)	We would request for an extension of last date for submission of bids by at least two weeks	The last date of submission is extended to 24.09.2019 (1500 hrs.)
40	Page 6	Section 2.1.5. Key Personnel	In undertaking the assignment, the Consultants will be required to: Key personnel should be on rolls of the company at the time of bid submission	Given the complexity of the project and the requirement of experienced subject matter experts with capabilities across diverse sectors, we would request to revise this clause so that sub-consultants and individual experts can be engaged for execution of the consultancy assignment.	Already clarified at S.No. 10
41	Page 6	Section 2.2 "Conditions of Eligibility of Applicants"	Experience of 3 Eligible general Assignments on Policy Advisory, Regulatory reforms or Vision Implementation Letter of Award and Completion Certificate	We will request that the contract documents may be considered for letter of award and self certificate/client appreciation letter may be considered for completion certificate.	Already clarified at S.No. 13
42	Page 6	Section 2.2 "Conditions of Eligibility of Applicants"	The agency shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government agencies as on the date of submission of bid	We will request the declaration to be modified as "We are not declared ineligible for corrupt or fraudulent practices or blacklisted with any of the Government agencies in India in relation to the professional services performed by DTTILLP, that adversely impacts our ability to provide services referred under the RFP"	No change.
43	Page 13	Section 2.18 Bid Security	The Selected Applicant's Bid Security shall be returned, upon the Applicant signing the Agreement and completing the Deliverables assigned to it for the first 2 (two) months of the Consultancy in accordance with the provisions thereof.	We request that the bid security is returned upon signing of the Agreement and not on completion of the Deliverables, as there is already a requirement of submission of performance bank guarantee.	Agreed. The relevant provision in the RFP document stands modified to this extent.

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
44	Page 14	Performance Security	2.19.2 An amount equal to 5% (five percent) of the Agreement value shall be deemed to be the Performance Security in the form of Bank Guarantee for the purposes of this Clause 2.19, which may be forfeited and appropriated in accordance with the provisions thereof.	We request to clarify the time in which the Performance Bank Guarantee will be returned.	The performance security shall be returned to the consulting firm within 3 months of successful completion of the assignment.
45	Page 15	Confidentiality	Information relating to the examination, clarification, evaluation and recommendation for the selection of Applicants shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional adviser advising the Authority in relation to matters arising out of, or concerning the Selection Process.	We understand the clause of obligation for confidentiality is valid only for the period of selection process.	The clause is explicitly clear.
46	Page 16	Substitution of Key Personnel	2.24.2 The Authority expects all the Key Personnel to be available during implementation of the Agreement	We request for permitting replacement of Personnel in case of resignation/ termination of employment.	The replacement due to poor health condition and justifiable emergencies may be considered.
47	Page 16	Indemnity, Force Majeure & Termination	2.25.1 Indemnification The Consulting agency shall indemnify MPSPC, (i) bodily injury or damage to tangible personal property caused the consulting Firm's negligence or wilful misconduct The Consultant shall, subject to the Provisions of the Agreement, indemnify the Authority for an amount exceeding the value of the Agreement for any direct loss or damage that is caused due to any deficiency in services	We request for deletion of this clause.	No change.
48	Page 18	Execution of Agreement	After acknowledgement of the LoA as aforesaid by the Selected Applicant, it shall execute the Agreement within the period prescribed in Clause 1.8	We request to clarify the time period in which the Agreement needs to be executed.	It is clarified that the selected consultant shall be invited for negotiations in accordance with clause 2.23 and on successful completion of negotiations, the consultant shall be required to sign the agreement within 15 days of such negotiations. The relevant provisions in the RFP document stand modified to this extent.

S.No	RFP Page No	Section	RFP clause	Clarification Sought/Query	Amendment in Clause or Clarification
49	Page 18	Proprietary data	<p>Subject to the provisions of Clause 2.21, all documents and other information provided by the Authority or submitted by an Applicant to the Authority shall remain or become the property of the Authority. Applicants and the Consultant, as the case may be, are to treat all information as strictly confidential. The Authority will not return any Proposal or any information related thereto. All information collected, analysed, processed or in whatever manner provided by the Consultant to the Authority in relation to the Consultancy shall be the property of the Authority. The ownership of all such data shall remain with the Authority. All raw data compiled during the study shall be transferred to the authority. No data collected in context of the study, may be destroyed or otherwise disposed off or given to any other organization/individual, unless so approved by the Authority.</p>	<p>We understand that the pre-existing IPR in the deliverables will be the consulting firm. We request to add: "Notwithstanding the foregoing, the consulting firm retains all rights in any software, materials, know-how methodologies and/or any pre-existing IPR that the consulting firm may use or develop in connection with this Agreement." We also understand that the confidentiality obligations shall survive the termination of this Contract only.</p>	No change.



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50	Page 19	Evaluation of Technical Proposals	12.1.2 The scored criteria to be used for evaluation shall be as follows:	We understand that the eligible assignments for categories 1a and 1b in the table can also be international experiences. Further, we would request for a revision to:	It is clarified that for category 1a and 1b the assignments within India and International assignments in developing countries shall be considered.																														
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51	Page 40	Appendix II Form-2 Financial Proposal	Notes: 2. All the costs associated with the assignment shall be included in the Financial Proposal. These shall normally cover remuneration for all the Personnel (Resident, in the office, office etc.), accommodation, airfare, equipment, printing of documents, etc. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption, and shall be final and binding.	We would request to modify and provide for separate quotation for reimbursable expenses	No change
52		General	Provision for Support Staff	We would request to add provision for support staff that will assist and support the Team Leader and Subject Matter Experts in overall execution of the assignment.	No change

The requirements for key personnel as provided on Page-7 as provided in clause 2.2.2 (C) Page 7 of RFP document are revised as follows :

S. No.	Key Personnel	Educational Qualification	Professional Experience	Upper age limit
1	Team Leader	MBA or Master's in Public Policy, International Development, Development Economics, Political Science or related field	Min. 12 years' experience with 5 years in domain of public policy	55 years
2	Subject Matter Expert - Economic Development	MBA or Master's in Economics, Econometrics or related field	Min. 10 years' experience with 5 years in domain of economic development/ economic advisory	50 years
3	SME – Infrastructure	MBA or Master's in Town Planning/ Urban Planning/ architecture/ transport/ other relevant fields	Min. 10 years' experience with 5 years in domain of Urban Planning or Infrastructure Planning or PPP/ Infrastructure projects	50 years
4	SME – Agriculture & allied services	MBA or Master's in Agriculture/allied Studies	Min. 10 years' experience with 5 years in implementation of Agricultural/allied sector projects	50 years
5	SME – Education	MBA or PG in relevant field	Min. 10 years' experience with 5 years in implementation education projects	50 years
6	SME – Healthcare	MBA or PG in relevant field	Min. 10 years' experience with 5 years in domain of healthcare projects	50 years
7	SME – Women & Child Development	MBA or PG in relevant field	Min. 10 years' experience with 5 years in domain of WCD projects	50 years
Total	7 resources			

Approved by ACS.


 (Akhilesh Agrawal)
 Advisor
 State Planning Commission
 Bhopal

