

**MP State Planning commission**  
**Poverty Monitoring and Policy Support Unit Society**  
**Madhya Pradesh**  
**"Internship with PMPSUS"**

**1. Aims :**

- To attract, nurture and harness the young intellectual capital for the cause of strengthening monitoring and evaluation systems in government programmes through various activities of PMPSUS (DFID supported unit).
- To familiarize the young minds with the overall process of Development of the State along with hiring their services for short term researches connected with analysis of development policies, projects, schemes etc.

**2. Key area for Internship;**

Internship is available mainly in the field of Social Development, Inclusive Growth, Decentralised Planning, and Monitoring & Evaluation of state development programmes, Volunteer sector development, Public Policy and state's economic growth or any other specific filed as desired by MPSPC or PMPSUS (DFID supported unit)

**3. Eligibility:**

- Internship available for those students perusing study or finished recently who are interested in studies related to the objectives of the PMSUS through exposure/ familiarization of the planning processes of State Planning Commission and development of the State in local global scenario.
- Committed bright Graduate/PG/Research scholar students with uniformly good academic record studying in an institution of repute in State/ India or abroad who are willing to spend short periods as an Internee in the PMSUS for active participation in projects, studies etc under the PMPSUS.

**3. Application formats – PI. see annexure A**

**4. Internship Plan -**

S.No	Duration of Internship	No. of position	Timeline for application submission
01	April –July	10	15 April 2013
02	August –November	10	10 July 2013
03	December –March	10	10 Nov. 2013

**5. Guidelines:**

Internship is very different from any regular job. However, over a period of time it will generate a pool of young minds especially oriented to accept new challenges and problems encountered in achieving the goals of poverty monitoring and policy support unit.

- Duration of internship will be for a total period of 03 to 04 months. During any particular year each Intern will be eligible for a lump-sum honorarium of Rs.10 000/- per month. Additionally PMPSUS would also reimburse the study expenses like boarding and lodging accommodation, communication, travel expenses during the internship (**within the maximum limit of Rs. 20,000/- per month including honorarium and all other expenses**) for their actual period of work. They will also be eligible for shared office space and access to ICT facilities will also be available.
- Applications in prescribed form (See Annexure) displayed on the website of the PMPSUS that is <http://mpplanningcommission.gov.in/pmpsu.htm>. A no objection certificate from Head of the Department / Senior Faculty of the institution where the student is pursuing his study would be essential.
- All these applications will be scrutinized and the actual offer will be sent to the selected candidates subject to the availability of slot, matching PMPSUS requirement and approval of the competent authority. Maximum number of slots to be offered to these students shall not exceed 10 at any point of time.
- Shortlisted applicants will be called for a presentation before a committee consisting of three specialists nominated by the Nodal Officer or Team Leader, Poverty Monitoring and Policy Support Unit who would identify the specific areas of study its modalities and an Action Plan as agreed by the Internee. Subject to availability of funds and the priority for the study the Team Leader PMPSUS /Nodal Officer PMPSUS will take a final decision on the recommendations of the Committee of three Specialists.
- The selected Interns would be attached with different Specialists of PMPSUS keeping in view the areas of interest expressed by the candidates and as per the unit's requirements.
- These Interns will be required to present a detail report/paper at the end of their assignment to Specialist, PMPSUS highlighting their observations and the suggestions, if any.
- The PMSUS will have the Intellectual Property Rights on the data collected, findings and all other outcomes of the projects undertaken by the internee. The contribution made by an internee in such studies will be duly acknowledged. However, no part of the foregoing components would be used elsewhere without prior written permission of the Nodal Officer or Team Leader, PMSUS on the recommendations of the Committee of Specialists.
- Certificates will be issued to the Internees after successful completion of the study at the end of their internship.

#### **5. To Apply;**

- The interested candidate may send their applications in the enclosed Performa along with their CVs (optional) at least two month in advance from the date they intend to join.
- The candidate will be required to produce a permission letter from their Supervisor or Head of Department, in case he/she is interested to join internship not during holidays.
- These applications may be sent either by email / post to reach Yogesh Mahor, Participatory Planning Expert and DY. Team Leader, Poverty Monitoring and Policy Support Unit, MP State Planning Commission, First Floor, Vindhyachal Bhawan, Arera Hills Bhopal. This can be e-mailed at [pmpsusmp@gmail.com](mailto:pmpsusmp@gmail.com) also.

**Member Secretary**  
**MP STATE PLANNING COMMISSION**

**MP STATE PLANNING COMMISSION  
POVERTY MONITORING AND POLICY SUPPORT UNIT SOCIETY MADHYA PRADESH**

**INTERNSHIP FOR PG/RESEARCH STUDENTS  
IN POVERTY MONITORING AND POLICY SUPPORT UNIT  
PROFORMA OF APPLICATION**

Name	:				
Address for correspondence	:				
E-mail address	:				
Date of Birth	:				
Educational Qualification (Starting from 10 <sup>th</sup> onwards):-					
Sl. No.	Name of Board/University/ Institute	Examination Passed	Year of passing	Division obtained With percentage	key Subjects
Course presently pursuing, the University/Institute and its duration.		:			
Subject / Title of Key area for Internship		:			
Period of holidays during which internship required.		:			
Names of two References from the present Institute or the Institute (s) last attended.		:			
Why do you want to join this internship (in brief not exceeding 50 words).		:			

Date:

(Signature)