



MADHYA PRADESH

ZILA YOJANA SAMITI ADHINIYAM,
(NO.19 OF 1995)

Rules, for the Constitution of Sub-Committees

Status as on 21.03.2007

Planning, Economic & Statistic Department

Mantralaya, Vallabh Bhavan, Bhopal

Dated: 30th August, 1995

No.F-9-93-95-XXIII - P-2 In exercise of the power conferred by sub-section (1) of section-11 read with sub-section(2) of section-9 of the Madhya Pradesh Zila Yojana Samiti Adhiniyam, 1995 (No.19 of 1995), the State Government hereby make the following rules, for the constitution of sub-committees, namely:-

SUB-COMMITTEE RULES

1. Short Title & Commencement -

(1) These rules may be called the Madhya Pradesh Zila Yojana Sub-Committees (Composition, functions, terms of member and procedure for the conduct of Business) Rules, 1995.

(2) They shall come into force with effect from the date of their publication in "Madhy Pradesh Gazette".

2. Definitions.- In these rules, unless the context otherwise requires :-

(a) "Act" means the Madhya Pradesh Zila Yojana Samiti Adhiniyam, 1995 (No. 19 of 1995);

(b) "Committee" means the Madhya Pradesh District Planning Committee constituted under Section 3 of the Act;

(c) "Elected Members" means Elected Members of the District Planning Committee;

(d) "Sub-Committee" means the sub-committee of the District Planning Committee constituted under sub-section (1) of Section 9 of the Act.

3. Constitution of Sub-Committee and its Composition- Sub-Committees may be constituted for regular or ad-hoc purposes by resolution of the District Planning Committee to discharge the functions specified in sub-section (2) of Section 9 of the Act.

4. Number of Members - Each sub-committee may comprise of 5 to 11 members, in addition to the Collector, or any officer nominated by the Collector, to be nominated by the Chairperson of District Planning

Committee from the members of District Planning Committee and the permanent special invitees as provided in section 5 of the Act.

5. **Presiding Officer** - While constituting the sub-committee, the Chairperson of the District Planning Committee shall designate a Presiding Officer from amongst the members nominated to the sub-committee to chair the proceedings of the Sub-committee. In the absence of the Presiding Officer, the Sub-committee may elect one of the nominated members to conduct the meeting.
6. **Secretary** - The District Collector or any other officer nominated by him will be the Secretary of the Sub-Committee.
7. **Co-option** - The Presiding Officer of the Sub-Committee may Co-opt district heads of concerned Departments/Experts of District Planning Committee to serve on the Sub-Committee as and when required.
8. **Term of the Sub-Committee** - For regular sub-committees the term of the Presiding Officer and the members shall be of one year. The term of Sub-Committees constituted for ad-hoc purpose, shall be decided by the Resolution of the District Planning Committee:-
Provided that any member, who ceases to be a member of the District Planning Committee or Member of the body prescribed in section 5 of the Act, shall not continue to be the presiding officer or member of the sub-committee.
9. **Holding of Meetings** - The Presiding Officer of the Sub-Committee, may convene as many meetings of the Sub-Committee, as he may deem fit. However, it will be necessary to convene the meeting of the Sub-Committee at least once in three months.
10. **Notice of the Meetings** - The notice of the meeting indicating the date, time, place and agenda of the meeting shall be circulated to the members 5 days in advance and a copy thereof shall be displayed on the Notice Board of the District Planning Office.
11. **Quorum** - One third of the total number of members shall constitute the quorum.

12. Functions of the Sub-Committee

(a) The sub-committee for employment shall -

- (i) Discharge all functions relating to implementation, co-ordination and monitoring of programmes/schemes for generation of employment opportunities in the district;
- (ii) Identify from time to time such programmes for increasing employment opportunities as may be relevant in the context of a particular district; and
- (iii) Implement the scheme of Unemployment Allowance.

(b) The Sub-Committee for welfare of Scheduled Castes, Scheduled Tribes, Backward Classes and other weaker sections shall: -

- (i) Determine priorities and monitor implementation of schemes/ programmes which are being implemented under the district sector for welfare and socio-economic development of the target groups;
- (ii) Identify new schemes and formulate plan proposals in the context of available resources; and
- (iii) The Sub-Committee shall forward the proposals, formulated/ recommended by it to the District Planning Committee for inclusion in the District Plan.

13. Minutes of the Meeting - The minutes of the meeting shall be prepared and submitted for approval of the Presiding Officer by the Secretary of the Sub-Committee and after the approval of the Chairperson a copy thereof shall be sent to the Chairpersons of the District Planning Committee, all the members of the Sub-Committee, District heads of the concerned Departments and the Member-Secretary, State Planning Board for necessary action.

By order and in the name of the Governor of Madhya Pradesh
V.C. RAWAT, DEPUTY SECRETARY

